FEE PAYMENT & PASSWORD CHANGE GUIDE

Step 1 – Access the School Website

Open your web browser and go to www.tjohncollege.com

Step 2 – Open Student Login

Under the “Students” section, select “Student Login”.

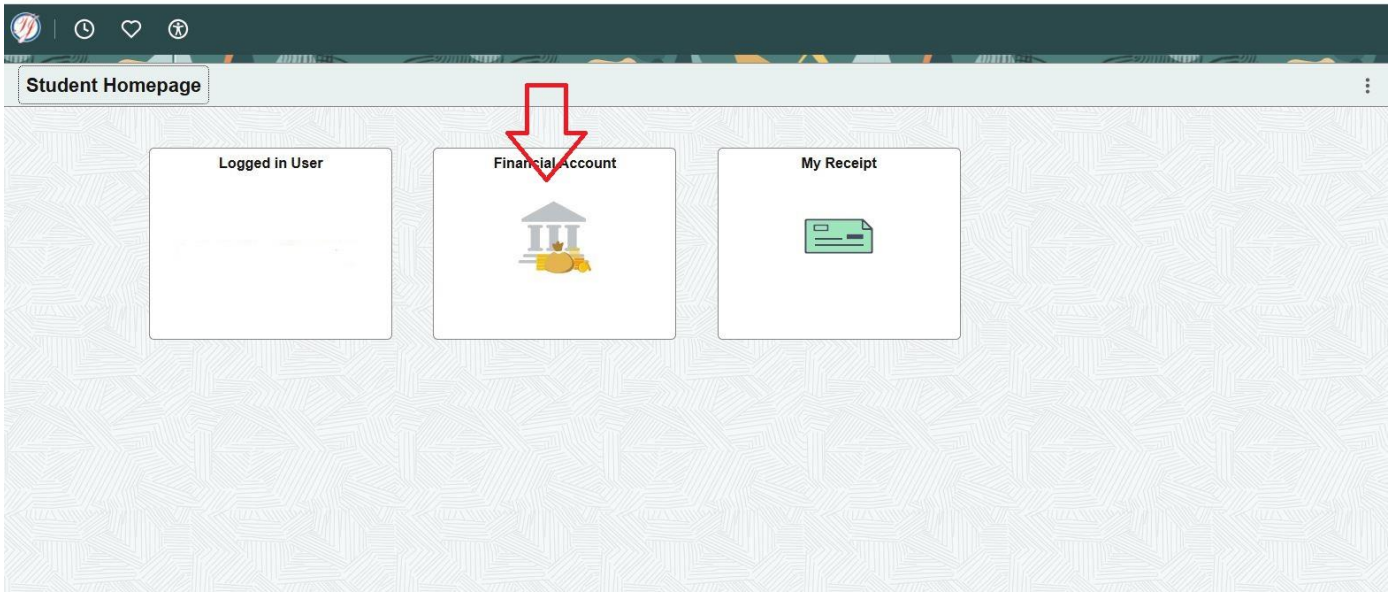
Step 3 – Enter Your Login Credentials

Enter the User ID and Password



Step 4 – Open Financial Account

After logging in successfully, select “Financial Account” from the Student Homepage.

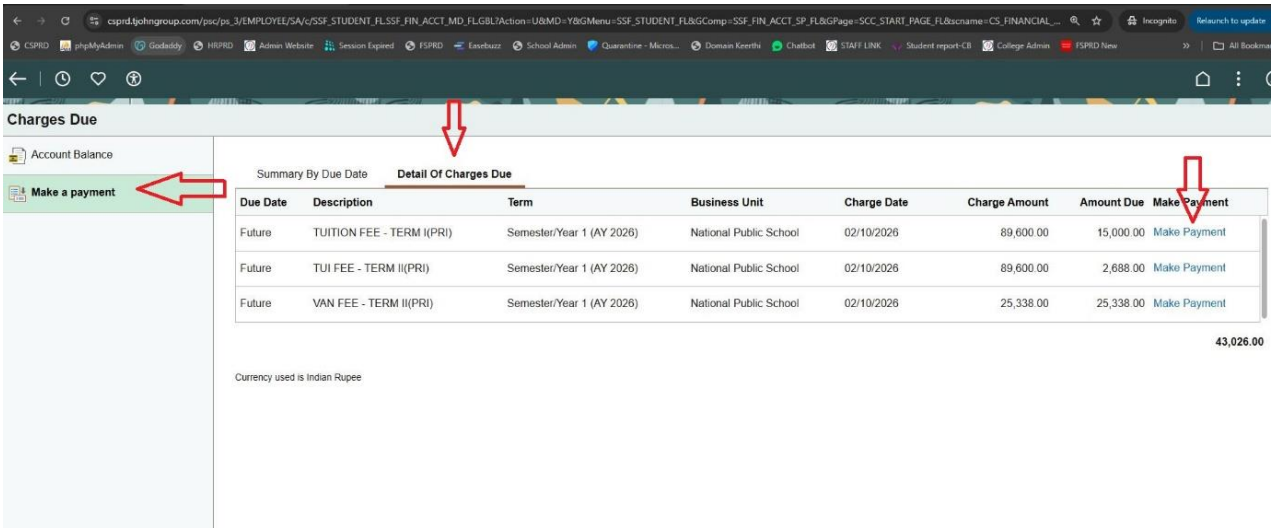


Step 5 – Select Make a Payment

From the Financial Account section, select “Make a Payment”.

Step 6 – Proceed with Payment

Under “Details of Charges Due”, click on “Make Payment” against the applicable charge.



Step 7 – Complete the Payment

You will be redirected to the Payment Gateway. Follow the instructions displayed on the screen to complete the transaction.

Step 8 – Save the Payment Receipt

Once the payment is successfully completed, a payment receipt will be generated. Please save or retain the receipt for future reference.

Important Note

Please ensure that the transaction is completed successfully and retain the generated payment receipt for your records.

Password Can be changed from NavBar --- Change My Password.

